



Career Opportunity

By-Law Enforcement/Fire Prevention Officer

The Municipality of East Ferris is seeking to hire a By-Law Enforcement/Fire Prevention Officer.

The successful candidate will have strong interpersonal, organizational and communication skills and must have the physical conditioning and ability to perform the tasks associated with the duties of the position.

This position serves a dual role. As By-Law Enforcement Officer, the successful candidate is responsible for the enforcement of all Municipal by-laws, program initiatives, investigations, and handling violations. The Fire Prevention Officer is responsible for the safe and effective coordination, planning and support of all fire prevention programming, delivery of inspections and public fire and life safety education. Both positions conduct investigations to ensure conformity with government legislation and Municipal by-laws.

The By-Law Enforcement/Fire Prevention Officer will work in conjunction with the Community Services Department as well as East Ferris Fire & Emergency Services and will be reporting to the Director of Community Services for by-law enforcement related duties and to the Fire Chief for fire prevention related duties.

The successful candidate will be responsible to:

- Enforce/administer all municipal by-laws, including but not limited to, property standards, clean yards, short-term rentals, etc.
- Communicate effectively with members of the public to educate, mediate, and negotiate with residents in regard to violations.
- Conduct inspections on all types of new and existing buildings for conformity with the Code.
- Establish goals and objectives for fire and life safety inspections and public education programs.
- Issue orders and lay charges when required.

Position: Full-Time, Permanent

Range of Pay: \$62,687 - \$78,584

Qualified candidates are encouraged to submit a detailed resume with references in confidence by **12:00 p.m. on November 11th, 2024** to:

Municipality of East Ferris
25 Taillefer Road,
Corbeil, ON P0H 1K0
careers@eastferris.ca

We thank all applicants and advise that only those selected for an interview will be contacted. A copy of the full job description can be seen at: <https://eastferris.ca/en/your-government/employment-opportunities>

The Municipality of East Ferris is an equal opportunity employer.